

Instructions for Hosting "Dining With a Purpose"

Welcome and thank you for joining us in this movement to change the world together. Included are a few instructions when hosting along with an idea sheet for hosting a dinner.

- Donations:

- Please make sure all checks are payable to NCF. On the memo line WWC Fund
- Cash will go straight into the envelope
- Credit cards donations should be done on the womenworldchangers.org website with the "Donate Now" button
- Copy each sign in sheet and keep in a file as backup
- Please mail donations & Sign in Sheets to: (If there is cash in the envelope please overnight the donations)
 - National Christian Foundation
11625 Rainwater Drive, Suite 500
Alpharetta, GA 30009
 - Please add a note in the envelope: **To be deposited in Women World
Changers Fund
Fund #1083120**
- Everyone including yourself will receive a receipt for your giving. This is how you will know that the donation envelope was received and processed by NCF. If you do not receive the receipt within 7 – 10 business days from the time NCF received it then please let us know.

- Membership forms:

- All attendees that are interested in hosting a "Dining with a Purpose", raising funds or helping in any way, need to fill out a membership form.
- Please type in each new member's information from the form into the WWC web site (womenworldchangers.org) this can be done by clicking on "Membership Form" tab. This is the place you can enter all new members information.
- Please have all new members information entered within 3 days of your event.
- Keep all membership forms you have received in a file for future information.

- Conference Calls

- Announce the next conference call and how exciting it is to be plugged in to the bigger picture: 605-475-4000 pass code: 1090627#